Minutes 21st July 2026 7pm

Navigation Meeting - Sefton

Date:	21st July 2026
Time:	**7-9 pm**
Place:	**St Lukes**
Attendees:	Amanda Bruce (Chair), Dawn Rigby, Helen Hunter, Karen Stark, Laura Pilgrim, Paul Beardwood, Laura Heywood, Tania Gamble, Jim Stewart, Sue Green, Georgina Abram (minutes)
Apologies:	Louis Johnson

Prayer: Laura Pilgrim

	Who by	**When by**
Minute review		
The team reviewed the minutes and actions from the previous meeting.		
Dawn is from Christ with St John. **Action:** Georgina will amend this.	**GA**	
Action: Georgina will send example newsletters and bulletins from Toxteth and Wavertree.	**GA**	
The team shared reflections on the visit from Craig last meeting. They shared that the testimony from previous cohorts at the Saturday session was helpful when thinking about potential building closure.		
Some typos were spotted on the July newsletter. **Action:** Georgina will amend this and redistribute. **Action:** Georgina will format the newsletter to a A5 booklet that can be handed out as one sheet.	**GA**	
Updates		
The comms team will meet with the CLT and navigation team to have a wider meeting to discuss the vision and personality for the LSP to feed into the branding discussion. The date on this will be dependent on when a contractor is chosen.		
Paul will be joining the CLT to introduce Churchsuite and begin to encourage thoughts on LSP vision for this comms meeting.		
Helen MacKenzie is attending next week to introduce the work of churchwardens and their priorities over transition.		

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Safeguarding and safer recruitment Laura P distributed the CofE 'Code of Safer Working Practise'. The team read through this and signed that they had received and reviewed a copy of the code. The diocese has record of those who have completed safeguarding training so the certificates don't need to be shared but team members still must, at minimum, tell Laura P they have completed the basic and foundation training. St Marys is holding in person training in August that anyone is welcome to attend who is unable to access online. This covers basic and foundation training. A DBS is not required for the navigation team. The safeguarding team are still reviewing what level of safeguarding each team needs. **Communications** Andy, a comms team member, has contacted the five branding companies that the team were considering to gather quotes and information. He has two online meetings arranged this week with the designers to review their full proposals. The comms team will then meet to discuss the different branding companies and prepare a recommendation for the navigation team to discuss. **RAG review** Laura P continued running through the RAG document, the project management progress tracker. She reinstated that the dates are only a guideline as priorities change and unexpected delays arise. Point 25: Right buildings: Craig requested for a lead to be elected for the right buildings team. Laura has approached Jan Holmes who has agreed to fill the role. The team discussed this and concern was raised that the team leads are now predominantly from St Lukes. Other members of the team can be approached on being team lead. They are open to Jan if there aren't alternatives from other churches, with this kept in mind when electing other team leads. **Action:** Georgina will contact the buildings team on this. Laura P will update Jan on this process.	**GA/ LP**	

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Point 26: Support Services: assembling the team is in process as the information session is taking place on Saturday 25th July. Point 28: A lead for the finance team has not been identified. This is in progress as Carolyn Spittle continues to meet with them and the treasurers understand their role within FfM. This lead would be responsible for feeding back to the other teams and liaising with the navigation team further into the process. Point 27: Cultivate: the lunchtime sessions will be at St John and St James, the evening session will be at St Nicholas. Point 33: Data collection: this is being worked on by CLT and the FfM team. This is a process of data gathering to establish a baseline of attendance and events at each church. **Action:** Laura P will check who has been contacted from St Michaels and feedback to Helen. Point 34: Initial LSP protocols and principles: this will be worked on by the navigation team and the CLT. The CLT will begin work on this then share with the navigation team for discussion. **Action:** Laura P will share examples from previous cohorts. Point 36: Define strategy for vision statement, ministry portfolios and MP workshop; this will develop through conversation on branding and vision. Point 40: Deanery reorganisation: this is still in progress with discussions continuing surrounding the potential reorganisation of the Sefton North and Sefton South deaneries as a parish cannot exist across two deaneries. This is currently being led by the deanery leadership teams who will give a recommendation to the diocesan mission and pastoral committee who will approve this to be sent to the bishop who will send this out for consultation with the deaneries before the bishop makes a final decision. Point 42: This section is delayed until decisions have been made on pastoral reorganisation. This is the process of putting together a deanery plan and having it approved following consultation. Representations are given which must then be answered before the proposal can be progressed and approved. Point 59 onward – Leadership Development: the CLT are meeting regularly. A vision statement is beginning to be discussed and developed. Local leadership teams in each church will be developed as part of the	**LP** **LP**	

process. These will not replace PCC but rather lead on mission and vision, partially informed by the learning from Mission 360s which will be carried out by Tania Gamble, Sefton Cultivate Enabler. Point 68: Rector designate appointment – This will follow decisions on pastoral reorganisation. Laura P and Amanda are beginning to start this conversation, working with Pete on a role description. Point 73: Comms audit- Clare is in the process of conducting this with limited replies. Point 82: Churchsuite adoption in churches- Paul is working on setting this up for each church, ready for implementation. Point 101 onwards: Cultivate – Training has begun with clergy and Tania has begun to carry out 1:1s in the churches. Church 360s have begun. These are done in PCC. Dawn shared testimony on this process at Christ Church with St John PCC. A survey was given with different prompts that they worked through, and Tania recorded responses and helped identify areas for growth and development. Tania is able to send out material in advance for the PCC to review. These sessions have been changeable based on the needs of each PCC, e.g. sessions purely on paper with no digital elements. **Action:** Helen will contact Tania to arrange this at St Michaels. Point 141 onward: Support services set up – the formation of the oversight team is in progress who will then begin to work through this section in preparation for the recruitment of the Support Services Team. Point 168: Finance team formation – This team is the treasurers supported by the finance officer of the new support services office. One of their responsibilities will be to research banks for a joint LSP account and what their priorities are when choosing (e.g. ethics, location etc.). Point 200: Ministry and justice portfolios – this is a process of reviewing the current work of the churches following cultivate to review the projects and passions of the churches and the opportunities for the churches to work together. Point 210: Shadow PCC – The shadow PCC will be formed in the interim of the new legal LSP PCC being formed. Point 34, draft and share initial LSP protocols, has been highlighted as a priority to think about. The team discussed how they will complete this.	**HH**	

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Laura P suggested holding a workshop to begin thinking about what the team want it to cover to then share across the LSP for feedback. Amanda requested examples from other cohorts to be used as a guide to discussion and help understand the requirement of the document. **AOB** Next meeting will be attended by Helen. The following meetings will be 28th July, 4th August then 11th August, all 7-9pm. There will then be two weeks off with the following meeting on September 8th. The September dates will be reviewed to potentially alternate the date and time. Next week's reflection will be done by Amanda or Louis.		

Scripture discussed:

Next meeting: July 28th St Lukes 7pm