

Minutes 30th June 2026 3pm

Navigation Meeting - Sefton

Date:	30th June 2026
Time:	3pm
Place:	St Lukes
Attendees:	Karen Stark, Laura Pilgrim, Louis Johnston, Paul Beardwood, Sue Green, Helen Hunter, Laura Heywood, Jim Stewart, Georgina Abram (minutes)
Apologies:	Amanda Bruce

Prayer: Louis Johnson

	Who by	When by
Future meetings: July 7th – 7pm July 14th – 7pm July 21st – 7pm July 28th – 7pm August 4th – 7pm August 11th – 7pm September dates will be reviewed at a later date. The team will discuss alternating Tuesday and Thursday from Thursday 3rd September. Action: Georgina will add this to the teams calendar. Progress check and next steps: Laura P reviewed the RAG document used to track progress. Pre-acting as if stage tasks are complete. Tasks to be completed: - Formalising how the transition will be covered in prayer and the involvement of other teams in this discussion e.g. how communications on prayer will happen. - Craig will visit the navigation team once the buildings team have met together. Action: Georgina will follow up with Craig on this. - Draft and share LSP protocols and guiding principles: - o The team can reflect on this in the coming weeks. - o This includes intention when recruiting change teams and thinking about safeguarding and safer recruitment.	GA GA	

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○ The team discussed how safer recruitment must be implemented for themselves and other change teams. The navigation team already have role descriptions and application forms, but a confidential declaration may be needed. This may be led by Amanda, with admin support from Laura P and Georgina. - Engage retired clergy: ○ They can be contacted to ask at what level they would like to engage with the process. They can be invited to meet with the transition team to share things they would like considered in decision making and any questions or concerns they have. ○ Helen added that readers could also be engaged which the team agreed with, as well as those with a bishop's license. - Reviewing changing capacity and skillsets: ○ Encouraging engagement from currently unrepresented churches. The team discussed the possibility of encouraging attendance for a limited time period if they can't commit to every week, or a specific meeting for people to begin to understand the team and its goals to then consider their involvement. Change team formation is on track. There has been delays with the deanery plan, but this is outside the navigation team's scope of responsibility. There is a plan for this to be completed by September and is currently with the deanery leadership team to then feedback to the DMPC. The navigation team will remain updated on this as it progresses. A query was raised on if a document is available on what the current set up of the Sefton north and south deaneries are and why. Laura P advised that this information may be available from the archdeacon or area dean. Action: Louis can get in touch with AD Pete on this. The team discussed how communications can consider non-LSP churches over the transition period and encourage their involvement as, though the door will still be open in the future, this is the time to have a voice in shaping the future of the LSP and its structure. They considered how testimony can be shared from other churches who joined LSPs later in the process in other cohorts. This conversation will be visited in full at a later date.		
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This review will continue in a later meeting due to time constraints.

Churchsuite:

Paul shared a briefing on using Churchsuite.

There is a public facing version for congregations, My Churchsuite, and an admin version for higher level of access, Churchsuite.

Events can be listed with info and a sign up link. An events calendar lists all upcoming events.

Churchsuite has rotas and rota reminders. There is also the option to add your unavailability. Churchsuite can generate the rota itself based on the team of people listed and their availability.

The links tab allows information such as the newsletter, one drive etc. to collate them into one place.

Only approved people have full admin access on Churchsuite, and different levels of access and editing powers can be given.

Bookings can be logged with any resources needed listed.

Documents can be linked through Churchsuite but can't be saved directly onto it.

Steps for processes can be set as flows, such as the steps for DBS checks.

Tags can be made in the address book to help filter through contacts. Emails can be sent using these tags.

Navigation team were excited about the potential of this tool to benefit all churches.

Scripture discussed:

Next meeting: July 7th St Lukes 7pm