7. Responding Promptly to Every Safeguarding Concern or Allegation

7.1 Quick guide

Concern/allegation

You suspect or witness abuse, or someone discloses information about a safeguarding concern or allegation

Emergency - immediate

If a child or adult is in immediate danger or requires medical attention, call the police and/or social services immediately on 999

Record and report all information to the incumbent and PSO

Non-emergency – within 24 hours

Record and report to the incumbent/PSO or activity leader. Agree who will inform the DSA

Record and discuss with the DSA within 24 hours

The DSA will provide advice and guidance

No longer have Still have concerns Still have concerns about a child or adult about a church officer concerns Agree who will refer DSA refers to Local Record and to child/adult social **Authority Designated** inform care and/or police incumbent/PSO Officer and/or police of no further action/church Refer to child/adult support offer social care or police within 24 hours Ongoing DSA Share information liaison convenes and follow advice of with core child/adult social statutory group care and/or police. agency within Keep DSA updated 48 hours **OUTCOME** Child/adult Risk Disciplinary Criminal further protection procedures management prosecution action conference

RECORD ALL ACTION - Consider the support needs of all those affected by allegations of abuse at all points in the above stages.

Remember the safety and welfare of any child or adult takes precedence over all other concerns