

Annual Meeting Public Notices

Pre-meeting:

- Checked display dates for public notices
- Notice of dates for open/closure of Electoral Roll
- Notice of Meeting of Parishioners displayed
- Notice of Annual Parochial Church Meeting displayed
- Revised Electoral Roll displayed
- Annual Report (including accounts) displayed
- Written reports from church organisations displayed (*optional*)

Post meeting:

- Notice of Election Results displayed
- Electoral Roll Certificate displayed

Verbal Announcements

- Electoral Roll revision - at all services during revision period
- Annual Meeting date - at all services for two Sundays prior

Forms

- Electoral Roll application forms printed and available
- Nomination forms printed and available:
 - Churchwarden
 - Deanery Synod (if applicable)
 - PCC