

# APPLICATION FOR ENROLMENT ON THE CHURCH ELECTORAL ROLL OF THE PARISH OF

(name of parish)

Full Name: \_\_\_\_\_

Preferred Title: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Email Address: \_\_\_\_\_ (optional)

I declare that

1. I am baptised, am a lay person and am aged 16 or over, (or become 16\* on \_\_\_\_\_ )

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2.

(A) I am a member of the Church of England or of a Church in communion with the Church of England and am resident in the parish. ☐

OR

(B) I am a member of the Church of England or of a Church in communion with the Church of England, am not resident in the parish, [but have habitually attended public worship in the parish during the preceding six months] [and would have habitually attended public worship in the parish during the preceding six months but was prevented from doing so because

\_\_\_\_\_. ☐

OR

(C) I am a member in good standing of a Church which is not in communion with the Church of England but subscribes to the doctrine of the Holy Trinity, am also a member of the Church of England [and have habitually attended public worship in the parish during the preceding six months] [and would have habitually attended public worship in the parish during the preceding six months but was prevented from doing so because

\_\_\_\_\_. ☐

I declare that the above answers are true and I apply for inclusion on the Church Electoral Roll of the parish.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## **Notes to the Application for Enrolment on the Church Electoral Roll**

1. The only Churches at present in communion with the Church of England are other Anglican Churches and certain foreign Churches, as listed in the Supplementary Material to the Canons (but note Rule 83(3) of the Church Representation Rules, which provides for any question as to whether a particular Church is in communion with the Church of England to be decided by the Archbishops of Canterbury and York acting jointly).
2. Membership of the electoral roll is also open to members in good standing of a Church not in communion with the Church of England which subscribes to the doctrine of the Holy Trinity where those members are also prepared to declare themselves to be members of the Church of England.
3. Every six years a new roll is prepared and those on the previous roll are informed so that they can reapply. If you are not resident in the parish but were on the roll as a habitual worshipper and have been prevented by illness or other sufficient cause from worshipping for the past six months, you should complete declaration 2B or 2C as follows –
  - (a) delete the first set of words in square brackets and
  - (b) at the end of the second set of words in square brackets, briefly state the reason for not having worshipped as mentioned.
4. If you have any problems with this Form, please approach the clergy or lay people responsible for the parish, who will be pleased to help you.
5. In this Form 'parish' means ecclesiastical parish.

### **Use of email addresses and other personal data**

6. You do not have to provide an email address on this Form. If you do provide one, the Parochial Church Council and the electoral roll officer are entitled to use that email address to communicate with you in connection with the maintenance or revision of the Roll or the preparation of a new Roll or with elections to or membership of the Council.
7. The Church Representation Rules impose certain requirements for your name and address to be given to a third party, such as the diocesan electoral registration officer, in connection with elections to or membership of a deanery synod, diocesan synod or the House of Laity of the General Synod. If you provide an email address on this Form, it will be given to the third party along with your postal address.
8. A third party to whom your name and address have been given under the Church Representation Rules is in certain cases required by the Rules to pass them on to another person, such as the presiding officer in a synodical election. If you provide an email address on this Form, that email address will be given to the other person along with your postal address.
9. Any person to whom your email address or other personal data is given under the Church Representation Rules is required by those Rules to hold the data securely.

## Notes to the Application for Enrolment on the Church Electoral Roll

Furthermore, if you do provide an email address on this Form, that does not give anybody the right to use it for any purpose other than those permitted by the Rules; so it cannot, for example, be used for social matters or fund-raising.

10. The roll is published after each annual revision and after the preparation of a new roll. The published roll will include your name (as well as the name of every other person on the roll) but none of your other personal data (as defined by the Data Protection Act 2018) will be made public as a result of your inclusion on the roll.

### The Church Electoral Roll

- The Electoral Roll is your parish church's register of electors and the list of those qualified to attend and vote at the Annual Parochial Church Meeting in the elections for the Parochial Church Council and the parish's representatives on the Deanery Synod. Any person entitled to attend the Annual Parochial Church Meeting may raise any question of parochial or general church interest. In 2025 and every 6 years thereafter the electoral roll is renewed. In a year of renewal, no names are carried over from the old roll and everyone must apply for inclusion on the new roll. If you enrol you become a voting member of the Church of England and so help to ensure that all the synodical councils of the Church – your Parochial Church Council, Deanery Synod, the Liverpool Diocesan Synod and the General Synod – are fully representative of its members.

### Synodical Government

- Gives an opportunity for partnership and collaboration between bishops, clergy and laity in the life of the Church.
- Enables church people at every level to be in touch with the Church as a whole and to play their part in decision-making.
- Ensures that the laity has their place in every aspect of church life including its doctrine and services.

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\* A person who is going to become 16 during the next 12 months may complete this Form, and will then be eligible to have their name entered on the Roll on their sixteenth birthday.

† Tick only one of the boxes 2(A), (B) or (C)

If you tick 2(B) or (C) in circumstances where a new Roll is being prepared, you must delete either the first set of words in square brackets or second set. If you delete the first set, you must complete the second set by filling in the space at the end. See Note 3 for further information.