



# Working Agreement

## *Between an Incumbent & a Reader*

### 2023 - 2028

**Name of Reader:** \_\_\_\_\_

**Parish:** \_\_\_\_\_

**Incumbent:** \_\_\_\_\_

**Overall aims of our joint ministry**

- To work with God towards a bigger church making a bigger difference: more people knowing Jesus and more justice in the world.
- To model Christian discipleship through:
  - a) Praying, Reading and Learning
  - b) Telling, Serving and Giving

**We agree that the Reader’s ministry shall cover the following responsibilities: -**

**1. Preaching and Leading Services**

*Please indicate how many times per month the Reader will normally be asked to: -*

- preach
- lead services

*play a significant role in other services (please specify):*

- \_\_\_\_\_
- \_\_\_\_\_

**2. Teaching**

*Please indicate the Reader’s involvement, or wish to be involved, in leading Bible study groups, Alpha, Emmaus or similar groups, individual nurture, or baptism, confirmation, or marriage preparation.*

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**3. Pastoral ministry**

*Please indicate the Reader's involvement, or wish to be involved, in sick or funeral visiting or taking of home communions.*

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**4. Team/staff meetings**

*Please indicate how often the Reader will meet on a regular basis with the Incumbent and/or other members of the Ministry Team.*

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**5. Workplace/community ministry**

*How does the Reader see his/her ministry outside the Church? How can this be encouraged and supported?*

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**Continuing Ministerial Education**

*How can the Reader be helped and encouraged to:-*

- 1. Participate in the following in-service training?

Readers' Summer School:

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Readers' Training Days:

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Other in-service events:

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2. Honour his/her commitment to attend Deanery Chapter Meetings?

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*If the Reader has not attended these events recently, are there any particular reasons?*

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**Ministry undertaken on a regular basis with another parish or chaplaincy**

*If not already involved in this way, is the Reader willing to be deployed for an agreed length of time in another parish or in a chaplaincy?*

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**Family and Leisure**

*What positive measures will be taken to ensure that the Reader has adequate time for family and leisure?*

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Approximate number of Sundays off each year?

**Please indicate any special interests, skills or personal qualities which characterise this Reader's ministry: -**

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**Please indicate any changes in the Reader's future ministry resulting from this discussion.**

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Tick if this would require special training (please specify).

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**We consider our working relationship will depend on the following:**

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**We intend to collaborate on the following areas of Parish development:**

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**Date of agreement:** \_\_\_ / \_\_\_ / \_\_\_

**Signed by: -**

Incumbent / Priest-in-Charge: \_\_\_\_\_ date: \_\_\_ / \_\_\_ / \_\_\_

Reader: \_\_\_\_\_ date: \_\_\_ / \_\_\_ / \_\_\_

Chair of Deanery Reader Chapter: \_\_\_\_\_ date: \_\_\_ / \_\_\_ / \_\_\_

Bishop: \_\_\_\_\_ date: \_\_\_ / \_\_\_ / \_\_\_